

CONFIDENTIAL

Approved For Release 2002/05/02 : CIA-RDP80-00773A000100020036-1

23 April 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Office of Personnel Report -- Week Ending  
23 April 1976

1. Co-op Program: A Commo Co-op from the years 1966-1970 has been placed in process by Commo for reemployment as a staffer. After completing his E.E. degree at VPI in 1970, he was a staff employee for several months before being drafted. Later, he earned a commission in the Air Force and became a C-141 command pilot. He left the Air Force in 1975 and will receive his MSEE degree in September.

25X1A 2. Recruiter's Special Report: Recruiter Charles [ ] advises us that on 15 April he had lunch with Mr. Harry Ransom at Vanderbilt University. Ransom has authored several books on the CIA and served as a consultant to Senator Church's Committee. He stated to Mr. [ ] that he was not used much by the Committee because he doesn't use classified materials in his writings. He is reported to be favorably disposed to CIA in his conversations. The luncheon was arranged by a student whom [ ] had interviewed. (Reported previously at 8:30 meeting.) 25X1A

3. Summer-Only Program: As of 22 April, we have scheduled 83 summer-only applicants to enter on duty. Of the 211 summer-only applicants scheduled for EOD, 195 now have full security clearances, have been advised of their acceptance and invited to schedule EOD dates; 16 still require security and/or medical clearances.

25X1A 4. New Detail to IC Staff: Military Personnel Branch has received full medical and security approval for Major [ ] will report for duty with the IC Staff on 10 May 1976.

Approved For Release 2002/05/02 : CIA-RDP80-00773A000100020036-1

CONFIDENTIAL

012752

CONFIDENTIAL

Approved For Release 2002/05/02 : CIA-RDP80-00773A000100020036-1

5. Voluntary Investment Plan: The VIP statements for the first quarter of 1976 will be in the mail by Friday, 23 April 1976.

6. FOIA and Privacy Act: From 1 April to 15 April, we provided 73 responses to Privacy Act requests from DDA/IPS and one FOIA response.

7. Rehired Annuitant: The following rehired annuitant case was approved for the Administration Directorate:

25X1A

[redacted] -- Office of Training --  
Independent Contractor -- one-time service  
during the period 19 to 23 April 1976.

8. Suggestion Awards: Coding of cases for input into the Suggestion and Achievement Awards Program computer system has been completed. This input involved 487 cases, which includes those received thus far in the current fiscal year.

25X1A

9. Special Briefing: Chief, Personal Affairs Branch, and Mrs. [redacted] of that office visited [redacted] one morning last week to give a briefing to a group of Commo personnel and their wives. The briefing consisted of matters pertaining to FEGLI, Workers' Compensation Program and the Overseas Medical Program and was part of Commo's Students' and Wives' Overseas Orientation Program. There were approximately 25 people in attendance.

25X1A

10. Good Friday Services: Catholic and Protestant Lenten services were held on Good Friday, 16 April, in the auditorium. There were 209 present for the Catholic service as compared with 225 last year and 130 present for the Protestant service as compared with 110 last year.

Coming Event:

Work is continuing on the development of an FLSA orientation course.

[redacted]  
F. W. M. Janney

25X1A

Dist:

- 0 & 1 - Add
- 1 - DD/Pers/SP
- 1 - DD/Pers/R&P
- 1 - DD/Pers/P&C
- 1 - C/SAS
- 1 - Subject File

Approved For Release 2002/05/02 : CIA-RDP80-00773A000100020036-1

1 - D/Pers Chrono

25X1A

OD/Pers

[redacted] imm (22 Apr 76)